



Agenda

Department/ Division:	Pensions
Name:	Pensions Board
Location of meeting:	MR – HQ – Malling House Meeting Room 1 (First Floor)
Date:	Thursday 31 st May 2018
Time:	10:00 – 11:30

Chair:	Iain McCulloch	IM	
Attendees:	Bill Davies	BD	
	Daisanne Summersfield	DS	
	Pete Gillett	PG	
	Paul James	PJ	
	Terry Langworthy	TL	
	Tara Atkins	TA	
	Clare Chambers	CC	
	Matt Webb	MW	
	Graham Bradley	GB	
	Stephen Whitton	SW	
	Carwyn Hughes	CH	
Apologies			

Item:	
1	<p>1. WELCOME (<i>Chair</i>)</p> <ul style="list-style-type: none"> • Declaration by the Chair that the meeting is quorate. • Apologies for absence. • Conflicts of Interest. <p>PART 1</p> <p>1. PENSION ADMINISTRATION REPORT (CAPITA – Clare Chambers, Terry Langworthy)</p> <ul style="list-style-type: none"> ▪ To consider the activity and performance reports. ▪ Actions from last meeting ▪ <i>GMP update</i> <p>PART 2</p>

	<p>2. MINUTES / ACTIONS OF PREVIOUS MEETINGS <i>(Chair)</i></p> <ul style="list-style-type: none"> • To agree the minutes and actions of previous meetings. • Progress on actions - log . <p>3. BOARD MEMBER TRAINING <i>(Chair)</i></p> <ul style="list-style-type: none"> • Update <p>4.</p> <p>5. PENSION SCHEME – REGULATORY AND COMPLIANCE REPORT <i>(Joanna Guy)</i></p> <ul style="list-style-type: none"> • Development, consultations, audit, changes and other regulatory, tax or other influences. <p>6. WORK PLAN <i>(Joanna Guy)</i></p> <ul style="list-style-type: none"> • Monitoring of the work plan including progress on transfer to new provider. <p>7. RISK REGISTER <i>(Joanna Guy)</i></p> <p>To review and update the Pension Board risk register.</p>
2	Notes and Actions from the Local Pension Board Governance Event (Chair)
3	Annual Report – Preparation and Plan (Chair)
4	Pension Board Focus Group – Next Steps (Chair)
6	<p>2. CONSIDERATION AND DISCUSSION OF ACTIONS IN ADVANCE OF THE NEXT MEETING</p> <p>3. AOB (Please advise at least 24 hours before the meeting)</p> <p>4. DATE OF NEXT BOARD MEETING</p> <p>AOB Sussex NARPO Branches future working relationship with Equiniti – GB</p>