Right to Rectification
Under Article 16 of the GDPR, individuals have the right to have inaccurate personal data rectified if it is inaccurate or incomplete. The Data Protection Act 2018 (DPA 2018) states that personal data is inaccurate if it is incorrect or misleading as to any matter of fact. Further details on your Rights to Rectification can be found on the Information Commissioner’s Office (ICO) website [here](#).

Sussex Police will rectify inaccurate personal data when it becomes apparent to us, or if you request it. If your personal data is identified as inaccurate or incomplete, we will seek to amend this by rectifying or completing the data. If we are unable to correct it, we may provide a supplementary statement to rectify your personal data if we deem it appropriate.

Requests for rectification can be accepted verbally or in writing. However, due to the nature of the information we hold, Sussex Police will always ask you for documentation to prove your identity. We will respond to your request within one month of confirmation of your application request and identity.

As a “Competent Authority” we are allowed to keep accurate records of allegations made, even if the allegations are unfounded and as a “Competent Authority” we can limit your right to rectification to:

- Avoid obstructing an official or legal inquiry, investigation or procedure;
- Avoid prejudicing the prevention, detection, investigation or prosecution of criminal offences or the execution of criminal penalties;
- Protect public security;
- Protect national security; or
- Protect the rights and freedoms of others.

If we believe your request to be manifestly unfounded or excessive then we may request a reasonable fee or refuse to deal with your request. If we decide to charge a fee we will also notify you within one month of receipt. However we will not comply with your request until the fee is received. The fee will be based on the administrative costs of complying with your request.

If we decide not to take action in response to your request for rectification, we will explain why and inform you of your right to complain to the ICO [here](#). We will do this within one month of receiving your request.