

## Joint Surrey/Sussex Police Pension Board

Agenda			
Department/ Division:	Pensions Dept. Surrey & Sussex Police		
Location of meeting:	Via Microsoft Teams		
Date:	Wednesday 25 <sup>th</sup> March 2026	Time:	14:00 – 16:00
	Name	Initial	Role
Meeting Chair:	Raff Cioffi	RC	Federation, Sussex Police (Deputy Chair)
Board Members:	Kelvin Menon	KM	CFO, Office of the Surrey PCC (Chair)
	Iain McCulloch	IM	CFO, Office of the Sussex PCC (Chair)
	Peter Appleton	PA	Executive Director Commercial & Financial Services, Surrey & Sussex Police
	Angela Packebusch	AP	People Services Operations Manager, Surrey & Sussex Police
	Adrian Rutherford	AR	Director of People Services, Surrey & Sussex Police
	Vacant		Head of Forensics, Surrey & Sussex Police
	Matt Barcraft-Barnes	MBB	Superintendent's Association, Surrey Police
	Stuart Hale	SH	Superintendent's Association, Sussex Police
	Daren Pemble	DP	Federation, Surrey Police (Deputy Chair)
	Simon Lambert	SL	NARPO, Branch Secretary Surrey
	Graham Bradley	GB	NARPO, Branch Secretary Sussex
Substitute/s:			
Scheme Managers:	Tim De Meyer	TDM	Chief Constable, Surrey Police
	Jo Shiner	JS	Chief Constable, Sussex Police
Board Advisors:	Jo Langley	JL	
	Judith Sarpong	JSp	
	Shelia Love	SL	Joint Pension Team, Surrey & Sussex Police
	Isobel Tait	IT	
	Chloe Cook Richardson	CCR	
	Ricardo Herrera-Delgado	RHD	Head of Financial Accounting, Surrey & Sussex Police
	Natalie Bevan	NB	Senior Client Relationship Manager, XPS
Minutes:	Rachel Lupanko	RL	Office Manager, OPCC
Guests	Ian Clarke	IC	Head of People Operations
Apologies:	CC Jo Shiner, Tim De Meyer, Adrian Rutherford & Stuart Hale		

Part 1 – Open Session			Owner
Item			
1	<b>Introduction and Apologies (5 minutes)</b> <ul style="list-style-type: none"> <li>Declaration by the Chair that the meeting is quorate.</li> <li>Apologies for absence and welcome to Guests</li> <li>Conflicts of Interest</li> </ul>	Verbal	Chair
2	<b>Minutes / Actions from Previous Meetings (10 minutes)</b> To agree the minutes and actions of previous meetings Progress on actions log	Paper Paper	Chair
3	<b>Pension Administrator Summary (25 minutes)</b> XPS quarterly update report to the Board to include <ul style="list-style-type: none"> <li>Data &amp; Dashboards Update</li> <li>Complaints</li> </ul> Additional comments and queries raised by exception	Presentation & Paper	NB  All
4	<b>Pension Team Update and Remedy Update (25 minutes)</b> <b>Update &amp; Remedy:</b> <ul style="list-style-type: none"> <li>Update Surrey &amp; Sussex Police</li> <li>Scheme Sanction Charges</li> <li>Contingent Decisions/quarterly requests</li> <li>NPCC Police Pension Bulletins &amp; Tax information</li> <li>Ill Health Reviews</li> <li>RSS Return/Issuance Plan</li> <li>Compensation Claims</li> <li>Reported Breaches</li> <li>Pensions Dashboard</li> <li>National Update NPCC Scheme Managers Steering Group &amp; Scheme Advisory Board (SAB) Updates</li> </ul> <b>Workplan:</b> <ul style="list-style-type: none"> <li>Review of upcoming quarter</li> <li>GAD valuation 2024 Data Specification</li> <li>Annual Tax Workshops</li> </ul>	Paper	AP/JS
5	<b>Retire and Rejoin process (5 minutes)</b>	Verbal	AP
6	<b>Employee representative feedback (10 minutes)</b> <ul style="list-style-type: none"> <li>Employee side representatives to feedback on activities to encourage membership of pension scheme and reduce opt outs.</li> <li>Member feedback on administration of the scheme</li> </ul>	Verbal	Employee Reps
7	<b>Risk Register (15 minutes)</b> <ul style="list-style-type: none"> <li>Review of Risk Register</li> </ul>	Paper	AP
8	<b>Pension Board Training (5 minutes)</b>	Paper	Chair
9	<b>AOB (5 minutes)</b>	Verbal	Chair
10	<b>Date of next meeting – 3<sup>rd</sup> June 2026 at 14:00</b>	Verbal	Chair

Future meetings are planned for the following dates:

10/09/2026    09/12/2026    10/03/2027